

Laurel Mohl – Chairman - (306) 842-8151
Sonja Bush: Secretary/Treasurer – (306) 421-5241

AGENDA

Oil Spill Contingency Group Area #4 & #5 Annual Meeting

January 5, 2017
Time: 12:00 noon – 3:00 p.m.
Place: Taylorton Room
Days Inns
Estevan, Saskatchewan

Meeting called by: Executive Committee **Type of meeting:** Oil Spill Contingency Annual Meeting
Chairperson: Laurel Mohl **Note taker:** Sonja Bush

Agenda

12:00 Noon Lunch

Welcome Members/Introductions Laurel Mohl
Add any other agenda items:

Review Old Business 2016

		<u>MINUTES</u>
Review Minutes/Annual Meeting 16	Laurel Mohl	5
Custodian Update/Trailers/Equipment	Daryl McFadden	5
Training Exercise Update	Daryl McFadden	5
All Areas Chairperson Meeting Update	Laurel Mohl	5
Membership Update	Sonja Bush	5

New Business 2017

Web Site Review	Laurel Mohl	5
Trailer Storage/Equipment	Daryl McFadden	10
Review Contract Positions	All	5
Membership Dues for 2017	All	5
Budget Review	Sonja Bush	10

Break

Review Call-Out Sheet	All	5
Select Executive Committee	All	5
Signing Authority – 3 Positions Reviewed	All	5
Training Exercise Dates	Laurel Mohl	5
Weyburn Oil Show Dates	Laurel Mohl	5
Government Update - Regulatory Requirements	Dean Pylypuk	10
Roundtable	All	5
Closing Remarks	Laurel Mohl	5

Minutes of the Annual Meeting of the Oil Spill Contingency Groups #4 & #5 held January 5, 2017 at the Taylorton Room, Estevan, Sask.

The following people were in attendance

1. Jonas Fenn, Matrix Solutions Inc - jfenn@matrix-solutions.com
2. Kyran Palmer, Tundra Energy Marketing – kyran.Palmer@teml.com
3. John Lay, Tundra Energy Marketing - john.lay@teml.com
4. Warren Heisler, Rife Res/Freehold Royalties - --wheisler@rife.com
5. Kevin Wallewein, Capital Energy Corp - kwallewein@capitalenergy.ca
6. Colin Martin, Torc Oil & Gas - cmartin@torcoil.com
7. Sean Garagan, Torc Oil & Gas Inc - sgaragan@torcoil.com
8. Jamie MacDonald, Torc Oil & Gas Inc -jmacdonald@torcoil.com
9. Dean Lemieux, NAL Resources Ltd. -dlemieux@nal.ca
10. Sam Bakala, Spartan Energy - sbakala@spartanenergy.ca
11. Jon Hut, Matrix Solutions - jhutt@matrix-solutions.com
12. Mark Hill, Tervita -mhill@tervita.com
13. Dean White—Tundra - dean.white@tundraoilandgas.com
14. Jim Weber, Gibson Energy - jim.weber@gibsons.com
15. Ric Witham, Gibson Energy -ric.witham@gibsons.com
16. Kevin Frith, CNRL - kevin.frith@cnrl.com
17. Doug Giroux, Apache - doug.giroux@apachecorp.com
18. Sonja Bush, Secretary-Treasurer - sjmbush@gmail.com
19. Daryl McFadden, Dino Mite Consulting - d.mcfadden@accesscomm.ca
20. Kevin Cooke, Cenovus - kevin.cooke@cenovus.com
21. Ron Bartlett, Cenovus - ron.bartlett@cenovus.com
22. Darcy Nolte, Apache - darcy.nolte@apachecorp.com
23. Jason Bill, Ridgeback Resources - jbill@lightstreamres.com
24. Dean Pylypuk, Econ - dean.pylypuk@gov.sk.ca
25. Randal Miller, Econ -randal.miller@gov.sk.ca
26. Chris Humphries, Crescent Point - chumphries@crescentpointenergy.com
27. Laurel Mohl, COR Safety Solutions - lmohl@accesscomm.ca
28. Dan Sampson, Hummingbird, Dave Oil & Turnstone - dan7sampson@gmail.com
29. Tim Buchanan, Corval Energy Ltd. – tim.buchanan7789@gmail.com
30. Shawn Larson, C-Group, Triland -_blackjack@sasktel.net
31. Chuck Hignett, Enerplus -_chignett@enerplus.com
32. Jay Longman, Gibsons Energy - jay.longman@gibsons.com
33. Glenn Wiens, Gibsons Energy - glenn.wiens@gibsons.com
34. Colan Trail, Burgess Creek Exploration - colan@burgesscreek.ca
35. Jack Soloshy, Spartan Energy
36. Charity Brown, Gambit -charity@artisanltd.com
37. Denilla Schraeder, Rife Resources/Abantaur - as.oil@sasktel.ca

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The following people were in attendance (con't)

- 38 John Campbell, Lakeview - jcampbell.rolida@yahoo.ca
- 39. Eugene Hval, Lakeview - jcampbell.rolida@yahoo.ca
- 40. Kelly Matt, Newalta - kmatt@newalta.com
- 41. Brad Healey, Secure Energy - bhealey@secure-energy.com

Reviewed Old Business

The minutes from 2016 were reviewed with action items from 2016 discussed.

Wayne Irwin had requested at the 2016 Annual Meeting to have Wildlife Equipment kits reviewed again at the 2017 annual meeting. Chairperson Laurel asked the members in attendance if anyone felt we needed to stock the kits since the Oil Spill Contingency Co-op mandate is initial response only.

Shaun Larson made a motion that the Co-op does not require Wildlife Equipment kits in the trailers as per our mandate. Jay Longman seconded the motion. AIF

Custodian Update/Trailers/Equipment/Training Exercises

Daryl McFadden the equipment custodian reported that the training went well once again with a large attendance at all sessions for the four days of training. The 2 day four session exercise was attended by a total of 199 at the Mainprize location and a total of 156 at the 2 day four session Alameda exercise. Cliff Terry was the commander for the training and has communicated that he will command the 2017 exercises as well.

It was reported that 46 companies were represented at the training out of the 99 paid member companies. For a list of the companies that attended please visit the web site at www.saskoilspill.com.

It was decided due to a large attendance at the exercises to hold 2 sessions daily –one in the morning and one in the afternoon. It was observed more people involved directly in the training at each session. It was also suggested that we continue with this format unless our attendance changes.

All equipment was removed from the trailer before the Redvers oil show and the walls and floor of the trailer were pressure washed. The walls and floor were given a light coat of paint. A nonslip mat was installed on the end gate. The weather was not helpful for the show as the temperature dipped to an uncomfortable low. A heater was purchased and made it a bit more bearable for the volunteers in the trailer. Thanks to all those who volunteered.

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The excess equipment such as the skimmer, lights and small tools as well as a new set of 50 foot of booms is housed in the new trailer. This equipment was moved from the shed to the new trailer and is stored in the compound with the other trailers. When the weather warms up the third trailer will be towed to Pro Touch signs in Weyburn to have the Oil Spill logo decals installed.

The roof on the training trailer has developed a leak where the tin is overlapped near the rear of the trailer. It was attended to once but did not last and a leak has developed again. The custodian has spoken with a contractor and they are confident that they can repair it. This will be taken care of ASAP.

The trailers are all stored in the compound at Top Notch Towing at Evanston Park in Weyburn. The cost is \$750/yr. for each trailer. This gives us a locked compound 24/7 with 24 hr. access with one phone call.

The generators in the training trailers are becoming a maintenance issue. We may be better served with new and improved equipment, if budget allows.

All Area Chairperson Meeting Update:

Chairperson Laurel reviewed the minutes of the Area Chairperson meeting. For details of the meeting and to review the minutes please review the minutes located on our website at www.saskoilspill.com.

The Mutual Aid Agreement with Enbridge will be reviewed by Kyran Palmer from Tundra and he will get back to Laurel to have it updated. **Action Item**

Membership Update:

Sonja reported that there are 99 paid members for 2016 (105 companies were invoiced). 2 companies paid after the Ministry of Economy was notified, 2 remain unpaid.

The following companies sold in 2016: GKN Resources, Wyatt Oil & Gas, Kleiman Enterprises Zargon Oil & Gas, and Kinwest Energy. The Shooting Star Energy and Canadian Oil & Gas went out of business.

New companies started up are: Canamax Energy, Firenze Energy Ltd, Ventura Resources, Gambit Oil Corp and Turnstone Energy.

The anticipated membership for 2017 is to remain the same.

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Review Contract Positions:

Doug Giroux made a motion to accept the Custodian contract as presented.
Chuck Hignett seconded the motion. AIF

Jim Weber made a motion to accept the Chairperson/Technician contract as presented.
Ron Bartlett seconded the motion. AIF

Kevin Cooke made a motion to accept the Secretary-Treasurer contract as presented.
Kevin Frith seconded the motion. AIF

Budget Review:

Sonja Bush provided the following report:

Jan 1/2016 balance forward	\$57,341.69
Expenses	\$65,219.77
Income (includes GST and rebates)	\$52,936.26
Balance Dec 31/16	\$45,058.18
The 2016 Budget was	\$48,165.00
Capital Expense for the car hauler (Amount included Expenses)	\$17,930.00
** 2015 3 yr Savings Plan	\$30,000.00
3 year GIC investment	\$35,000.00

With interest rates of .9%, 1.0%, 1.05%
Due date of Investment Jan 29, 2018 to be
\$36,042.67

***There are invoices for Trailer Storage for approximately \$1575.00 and Website Hosting for \$126.00 that have been received that will be paid in 2017.

2017 Approved Budget

Accounting	\$1500.00
Advertising	\$2500.00
Answering Service	\$3500.00
Area Chair Meetings	
Contingency	\$5000.00
Custodian	\$6000.00
Custodian Out of Scope	\$3000.00
Custodian Mileage	\$1500.00
Chairperson/Technician	\$7000.00
Chairperson Mileage	\$ 800.00
Insurance	\$2500.00

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License Registration	\$ 775.00
Meetings	\$1000.00
Minister of Finance	\$ 15.00
Office Supplies	\$ 550.00
Postage & Box Rental	\$ 500.00
Secretary Treasurer	\$6000.00
Telephone (634-6277)	\$ 500.00
Trailer Storage	\$2500.00
Training	\$7500.00
Trailer Expenses	\$2000.00
Towing Charges	\$2000.00
Website Maintenance	\$ 280.00
CAPITAL EXPENSES	\$17,500.00
TOTAL BUDGET	\$74,420.00
2017 Resources for 3 yr Plan	\$15,000.00

Membership Dues:

Kevin Cooke made a motion to leave the membership dues at \$500 + GST.
Ron Bartlett seconded the motion. AIF

Dean Lemieux made a motion to accept the budget of \$74,420. as proposed.
Kevin Frith seconded the motion. AIF

Kevin Cooke made a motion to spend \$12,000 to purchase more lake boom.
Dean Lemieux seconded the motion. AIF

Chuck Hignett made a motion to spend \$700 to purchase an air blower.
Doug Giroux seconded the motion. AIF

Sam Bakala made a motion to purchase (3) 2000 generators at an approximate cost of \$4800.00 and to dispose of (2) 1000 and (1) 4000 at auction.
Kris Humphries seconded the motion. AIF

The call out sheet was reviewed. The following are on the list:
Daryl McFadden (Custodian), Dean Lemieux (NAL Resources), Jonas Fenn (Matrix Solutions), Laurel Mohl (Chairperson) Doug Giroux (Apache), Chuck Hignett (Enerplus Corporation) Kevin Cooke (Cenovus), Sonja Bush (Secretary Treasurer), and Jon Hutt (Matrix Solutions).

