

Oil Spill Contingency Groups #4 & #5
Box 267, Estevan, Sask. S4A 2A3
Phone 306-634-6277
Website: www.saskoilspill.com
Email: sjmbush@gmail.com

January 2018

Attached are:

- Annual Invoice for Membership
- Equipment Usage Agreement
- Contact Sheet and
- 2018 training dates for the Oil Spill Contingency Groups #4 & #5

The Oil Spill Contingency Groups #4 & #5 mandate is to provide instruction towards training and contingency planning to minimize risks and environmental damage in the event of an oil spill. The Groups have three trailers: Unit #1 is fully equipped with all equipment, Unit #2 is equipped with booms and skimmers and Unit #3 is used for storage of extra equipment. For more information and list of equipment stored in each trailer please visit the web site at www.saskoilspill.com. The trailers are located in Weyburn, Saskatchewan, at 106 – Evanston Rd, Evanston Park. Readily available for emergency response to all member companies located in Areas #4 and #5 (see area boundaries on home page of web site: www.saskoilspill.com). The Oil Spill Contingency Groups #4 & #5 provide a two-day training session in the Weyburn area with a morning and afternoon session and a two-day training session with a morning and afternoon session in the Alameda area. Registration is free for the training seminars and takes place ½ hour before the training starts. Training schedule is also located on the web site.

According to the Ministry of Economy of Saskatchewan, it is a standard condition of all facility licenses that the licensee of the facility be a member in good standing with the local spill response unit. If the licensee fails to uphold their membership, any facilities licensed to them can be suspended for noncompliance with the license conditions. As well, under Section 2.3 of the Saskatchewan Upstream Petroleum Industry Storage Standards, S-01, all operators must maintain their membership with the area spill response unit and participate in the annual spill training exercise(s).

If your company has wells, facilities or pipelines in the areas covered by the Oil Spill Contingency Groups #4 & #5, please update your information on the contact sheet, sign the Equipment and Trailer Usage Agreement, and return with both sheets with your payment to the above noted address.

**Oil Spill Contingency Groups #4 & #5
Membership Cover Letter**

Please note that due to the reduced memberships and inflation costs a motion was passed at the annual meeting on January 5, 2018 to raise the annual membership fees from \$500.00 to \$600.00 plus 5% GST for 2018.

If you have any questions, please feel free to contact the Secretary Treasure, Sonja Bush at 306 421-5241 or email at sjmbush@gmail.com or the Area Chairperson, Laurel Mohl at (306) 842-8151 or email lmohl@accesscomm.ca or the Regional Manager, Dean Pylypuk from Ministry of Economy at (306) 637-4542 or email: dpylypuk@ir.gov.sk.ca.

Thank you for your anticipated cooperation.

THE OIL SPILL CONTINGENCY GROUPS #4 & #5

Invoice to:

**OIL SPILL CONTINGENCY
GROUPS #4 AND #5 INC.
BOX 267
ESTEVAN, SK S4A 2A3
TELEPHONE: 306-634-6277
Website: saskoilspill.com
Email: sjmbush@gmail.com**

I N V O I C E 2018

DATE: _____

INVOICE #

Company Name:

Company Address:

Membership Fee for Year 2018 to Oil Spill Contingency
Groups #4 and #5 Inc.

	\$600.00
GST #899977185	<u>\$30.00</u>
Total Invoice	\$630.00

EQUIPMENT AND TRAILER USEAGE AGREEMENT

BETWEEN

(hereinafter referred to as the User)

AND

OIL SPILL CONTINGENCY GROUPS #4 & #5 INC.
(hereinafter referred to as OSCG)

Whereas the OSCG owns equipment for containing and cleaning up spills of oil, gas and other hydrocarbons (the "Equipment"); and whereas the User wishes to use the Equipment:

In consideration of use of the Equipment, the User agrees to comply with and be bound by the following terms.

1. KEEP EQUIPMENT TOGETHER

The User shall not separate nor segregate the Equipment and must take the Equipment as a whole even if it uses or intends to use only one item of the Equipment and all Equipment shall be returned to OSCG's yard in **Weyburn** at the same time;

2. INSURANCE

The User shall, prior to commencing to use the Equipment, hold or cause to be held with a reputable insurance company or companies, and thereafter maintain or cause to be maintained the insurance hereinafter set forth and any other insurance which is specifically required to comply with any legislation or regulations. The insurance required pursuant to this clause shall apply to each separate claim and shall be as follows:

(i) Insurance against property damage or loss including but not limited to such causes as collision, fire, theft and other causes normally insured against in an amount or amounts sufficient to cover the entire loss to and liability arising from use of the Trailer and all Equipment from the time it leaves OSCG's yard until it comes back to OSCG's yard.

(ii) Comprehensive General Liability Insurance with an inclusive bodily injury, death, and property damage limit of one million dollars (\$1,000,000.00) per occurrence.

All benefits pursuant to such insurance policy or policies shall be paid or assigned to the OSCG to enable it to be put into the position it was in immediately before this agreement was entered into. The obligation to have sufficient insurance in place shall be that of the User, and OSCG shall have no obligation to ensure that insurance is in place or that such insurance is adequate in any way.

3. RETURN OF EQUIPMENT AND PAYMENT FOR DAMAGE

(a) The User shall pay for all repairs to and replacement costs of the Equipment in the event that the Equipment or any part of portion thereof is returned damaged or not returned at all provided always that the User shall return the Equipment immediately upon OSCG's demand or as soon as the Equipment is not immediately in use for the purposes contemplated at the time it was taken from OSCG's yard and provided further that the User shall inform the OSCG every four days of its intention to continue to use the Equipment for

EQUIPMENT AND TRAILER USEAGE AGREEMENT (con't)

the next four days following and if the Equipment is not in use by the User during such four-day period, the User shall immediately return the equipment to the OSCG’s yard in Weyburn so that the Equipment can be cleaned and inspected and the reasonable costs of such cleaning and inspecting shall be paid for by the User. The User may select and have a representative or representatives present when the cleaning and inspecting is done;

4. INDEMNITY

The User shall indemnify the OSCG, its employees, servants, officers, directors, agents, members, successors and assigns from any and all manner or cause of action, suits, claims and demands whatsoever both in law and equity which may hereafter be brought against the OSCG, its employees, servants, officers, directors, agents, members, successors and assigns by or on behalf of any person in respect of or arising or alleging to be in respect of or arising from any loss caused directly or indirectly as a result of the use of the Equipment by the User, its employees, servants, officers, directors, agents, successors, assigns and all others whom the User may be legally responsible for.

5. DRIVER AND VEHICLE QUALIFICATIONS

As the trailer is greater than 10,000# (actual weight approx, 13,000 lb) drivers must possess a minimum of a Class 1G license, as per SGI requirements. Also, vehicles must be rated accordingly. Below is a list of contractors with qualified drivers and vehicles. Any other contractors with qualified drivers and vehicles may also be used to mobilize and de-mobilize the trailer.

- Top Notch Towing, Weyburn 306-861-1346***
- Lost Child Towing, Weyburn 306-861-0585 or 842-0555***
- Jerry Mainil Limited, Weyburn- 306-842-5412***
- Carson Welding & Maintenance, Lampman -306-487-2281***
- Broken Horse Auto Salvage –Estevan 306-421-1090 or 421-9974***
- MacKenzie Towing, Beinfait 637-2007 or cell 421-5250***

DATED THIS _____ DAY OF _____

(USER)

*The first version of this agreement was **drafted January 2005.**
Amendments will be notated and dated, should they be necessary.

**Second version of this agreement Oct.2006

****Third version of this agreement Jan. 2012**

EquipmentAgreement0216

Oil Spill Contingency Groups #4 & #5
Box 267, Estevan, Sask. S4A 2A3
Phone 306-634-6277/Fax 306-634-8022

Web Site: www.saskoilspill.com
Email address: sjmbush@gmail.com – Secretary/Treasurer
laurel.mohl@gmail.com - Chairperson

2018
Membership Form

Company Name: _____

Billing Address: _____

Main Contact Name: _____

Main Contact Phone Number: _____

Main Contact Fax Number: _____

Main Contact Email Address: _____

AREA CONTACT INFORMATION

Area Contact Name: _____

Area Contact Phone Numbers: _____

Area Contact Fax Number: _____

Area Contact E-mail Address: _____

Please complete and return with your membership fee.

Make cheques payable to Oil Spill Contingency Groups #4 & #5

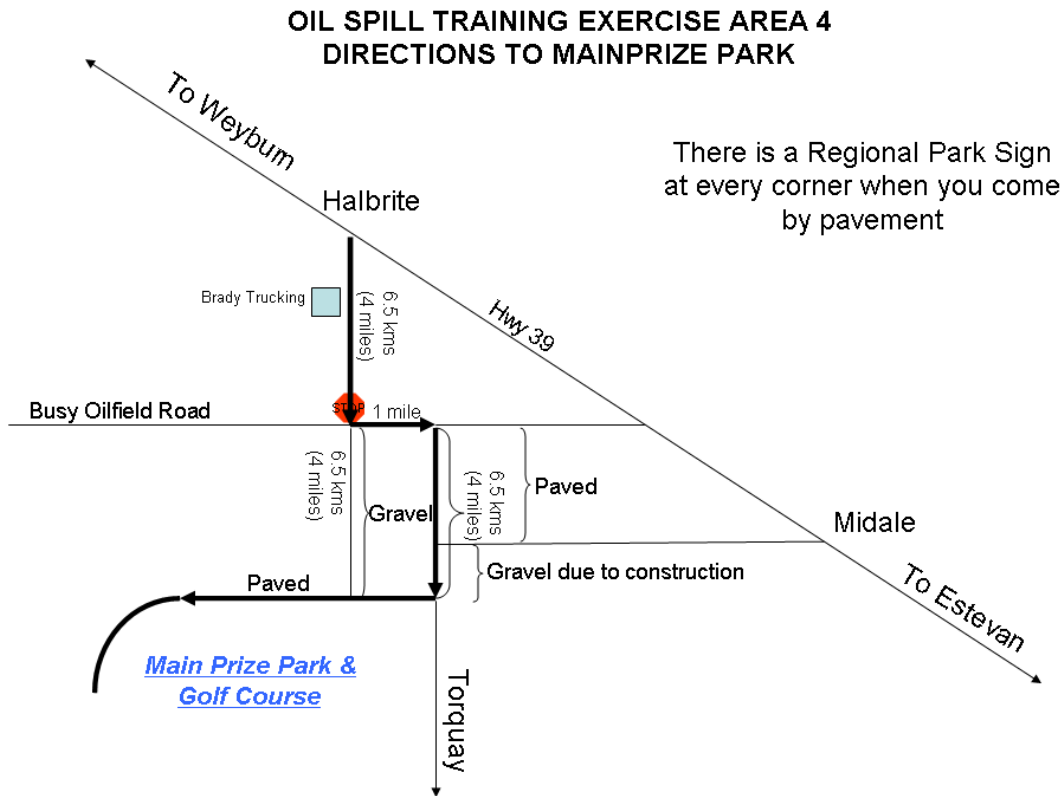
TRAINING SCHEDULE AND DIRECTIONS FOR 2018

PLEASE NOTE THAT DUE TO THE INCREASE IN TRAINING DEMANDS A DECISION WAS MADE AT THE ANNUAL MEETING TO CONDUCT TWO TRAINING SESSION EACH DAY. ONE AT 9:00 AM AND ONE AT 1:00 PM. YOU ARE ONLY REQUIRED TO ATTEND ONE HALF A DAY SESSION. PLEASE REFERENCE THE ATTACH DOCUMENTATION FOR FURTHER INFORMATION.

OIL SPILL CONTINGENCY
Area (Weyburn) #4
2018 OIL SPILL SPRING TRAINING DATES

MAINPRIZE REGIONAL PARK
MAY 16TH AND 17TH

Registration Prior to Each Training Session
At 9:00 am. Each Day
or
At 1:00 p.m. Each Day



**** APPROPRIATE (PPE) SAFETY CLOTHING
MUST BE WORN BY ALL PARTICIPATES**

**** PLEASE NOTIFY SERVICE COMPANIES OF
DATES AND LOCATIONS**

**OIL SPILL CONTINGENCY
Area (Estevan) #5
2018 OIL SPILL SPRING TRAINING DATES**

MOOSE CREEK REGIONAL PARK

MAY 23th AND 24th

Registration Prior to Each Training Session

At 9:00 a.m. Each Day

or

At 1:00 p.m. Each Day

LOCATION

Moose Creek Regional Park is situated approximately 3 km North of the Alameda Dam on the eastern shore of the Reservoir. The Dam is located approximately 3 km east of Alameda or **6 km north of Oxbow**. Access is gained from either highway No. 9 or 18.

**** APPROPRIATE (PPE) SAFETY CLOTHING MUST BE WORN
BY ALL PARTICIPATES**

****PLEASE NOTIFY SERVICE COMPANIES OF DATES AND
LOCATIONS**